

**Regional Naugatuck River Greenway Routing Study
SUMMARY SCOPE OF SERVICES**



TASK I. Public Participation and Partnerships

Lead: Fitzgerald and Halliday Inc. in cooperation with COGCNV

Deliverables:

- (up to 4) Regional Naugatuck River Greenway (RNRG) Committee meetings
- (up to 6) Monthly project management conference calls

- 1 – Electronic Newsletter
- 2 – Community Workshops
- 3 – Outreach Materials
- 4 – Project Website
- 5 – Final Presentation
- 6 – Greenway Logo Graphic
- 7 – Project Management

TASK II. Determine the extent of Regional Naugatuck River Greenway

Lead: Alta Planning + Design

Deliverable: Technical Memo #1: Existing Conditions

TASK III. Identify issues along each greenway gap that might impact routing

Lead: Alta Planning + Design with Fuss and O'Neill support

Deliverable: Technical Memo #2: Opportunities and Challenges

Task IV. Recommended routings for each gap in the Regional Naugatuck River Greenway

Lead: Alta Planning + Design

Deliverable: Technical Memo #3: Routing Recommendations

TASK V. Provide Phasing Recommendations and Cost Estimates

Lead: Fuss and O'Neill

Deliverable: Technical Memo #4: Phasing and Costs

TASK VI. Preparation of Draft & Final Regional Naugatuck River Greenway Routing Study

Lead: Alta Planning + Design

Deliverables:

- Draft Reports (5 color [one of each report], 25 b&w copies[five of each report]), Draft Executive Summaries (25 copies), 1 CD with digital copy of report
- Upon approval of the Drafts, the Alta Team will prepare the Final Reports (five color copies) Final Executive Summaries (25 color copies), 1 CD with digital copy of report

		September	October	November	December	January	February	March	April	May	
TASKS	DESCRIPTION	1.A.1 Greenway committee meetings (4)	✱ Th - 17	✱ Th - 19		✱ Th - 14		✱ Th - 11			
		1.A.2 Monthly project management conference calls (6)	✱ Th - 17	✱ Th - 19		✱ Th - 14		✱ Th - 11		✱	
		1.B.3 Community Workshop series #1 (2 mtgs)			✱						
		1.B.2 Community Workshop series #2 (2 mtgs)			✱				✱		
		1.B.4 Outreach Materials									
		1.B.5 Project Website									
		1.B.6 Final presentations (up to 5 meetings)									
		1.B.7 Greenway Logo Graphic									
1.B.8 Project Management											
Task 2: Determine the Extent of Regional Naugatuck River Greenway	2.A Technical Memo #1 - Existing Conditions										
Task 3: Identify Issues Along Each Greenway Gap that Might Impact Routing	3.A Technical Memo #2 - Opportunities and Challenges										
Task 4: Recommended Routing for each Gap in the Greenway	4.A Technical Memo #3 - Routing Recommendations										
Task 5: Provide Phasing Recommendations and Cost Estimates	5.A Technical Memo #4 - Phasing and Costs										
Task 6: Preparation of Draft and Final Reports	6.A Draft and Final Reports										

- Work Task
- Deliverable
- ✱ Meeting