

**Central Naugatuck Valley Emergency Planning Committee/Citizen Corps-
CERT
Watertown Fire House
August 13, 2009
5:00 P.M.**

MINUTES

Present: Dave Hardt, Watertown; Rich Stubbs and Natalie DosSantos, ARC; Richard Mortensen, Prospect, Ken Hanks and Fran Dambowski, Naugatuck, Mike Devine, Bethlehem

Staff: Virginia Mason, Assistant Director

Chairman Hanks called the meeting to order at 5:00 PM. The Pledge of Allegiance was recited.

Rich Stubbs described the “new” ARC in Connecticut. He will be in charge of planning and exercises, and Natalie Dos Santos will be covering our area. For further explanation, see attachments.

Under Citizen Corps, on a motion by Fran Dambowski, seconded by Mike Devine, the CNVEPC endorsed COGCNV’s application for funding (\$4,000) for participation in the Connecticut Citizen Corps and attending the conference in September. The grant was approved by the state pending this vote. Virginia also noted that Mayor Jarjura had nominated the East Mountain Neighborhood Association for a Citizen Corps Award at the September Conference for assistance in thwarting a hazardous waste dumper in the park. Virginia also mentioned the conference is September 14 and 15 at Waters Edge in Westbrook.

Virginia gave an update of the FY 07 grant status. July was a slow month for payments but more than \$90,000 in PO.s are out. Some major expenditures such as the Fairfield County Radio system (\$125,000) and the variable message signs for Waterbury (\$75,000) are not complete. There was discussion about the shelter equipment for the region. Bethlehem, Oxford and Wolcott will get the trailers, cots, bedding, and comfort kits for 100. Large cots will go to Watertown and Prospect will get 100 cots also. Dave offered to give Virginia all the information he had compiled on suppliers. She noted that this is a change in the 07 budget and will need DEMHS approval before she can order them. She will seek that as soon as possible.

Ken Hanks spoke about the major issues and recommendations of the AAR for Operation Gridlock. This will be the topic at September’s meeting. One recommendation was for the establishment of sub-regional EOCs. Naugatuck Police have volunteered their EOC and Watertown Fire volunteered immediately for the other. It was thought that the Region 5 facility could serve as the third if not involved.

The EPC discussed sending a letter to Commissioner Thomas thanking him for his service and to new Commissioner Boynton congratulating him on his appointment. Mike and Rich both

announced the shelter training available in Woodbury on September 8th. Anyone interested, please contact Randy Ashmore.

It was noted that the draft REPT comments were due on Friday. Dave, the Duty Officer and Chair of ESF 5 in the CNV, had some suggestions: 1. spell out the responsibilities of the duty officer, 2. develop a complete job description, 3. provide a chart of the chain of command, and 4. provide a check off list in case someone is filling in as duty officer. These suggestions were well received and Virginia will get them to Tom Vannini tomorrow.

Ken Hanks discussed some issues he has with the new state notification system. It appears to be able to be used for life and death emergencies only. Guidelines must be developed. See attachments for further details.

Dave asked that the REOP be taken down from the COGCNV website. It should only be available at COGCNV for person coming into COG. Virginia said she would do that and put up a summary only.

Virginia mentioned that she would like to apply for a pre disaster mitigation grant to get a consultant to write a Drought Annex for the region. There was generally favorable agreement that the effort should be made.

The meeting adjourned at 5:47 P.M. followed by a tour of the Watertown EOC and building.

Respectfully submitted,

Virginia Mason
Assistant Director