

MINUTES
Council of Governments of the Central Naugatuck Valley

Carmen Anthony Fish House
757 Main Street South
Woodbury, CT
Friday, May 14, 2010, 12 Noon

COGCNV Members: Susan Cable, First Selectman, Karen Wilson, Alternate, Beacon Falls; Jerry Sitko, Alternate, Cheshire; Joseph Salvini, Alternate, Middlebury; Robert Chatfield, Mayor, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Terry Caldarone, Alternate, Waterbury; Chuck Berger, Alternate, Watertown; Tom Dunn, Mayor, Wolcott; Gerald Stomski, First Selectman, Woodbury.

Speakers and Guests: Nicole Herbst, Program Officer, Connecticut Community Foundation; Phil Goff, Alta Planning + Design; Lou Mangini, Congresswoman Rosa DeLauro's Office; Stephen Livingston, CTDOT; Kathy McNamara, City of Waterbury.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Glenda Prentiss, GIS Coordinator.

1. Pledge of Allegiance, Roll Call, Introductions, Public Comment

Chairman Tom Dunn called the meeting to order at 12:08 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of April 9, 2010 Meeting* — On a motion by Bill Davis, seconded by Gerald Stomski, it was unanimously

VOTED: To approve the minutes of the April 19, 2010 COGCNV meeting.

- b. *Minutes of May 5, 2010 Executive Committee Meeting* — On a motion by Bob Chatfield, seconded by Tom Dunn, it was unanimously

VOTED: To approve the minutes of the May 5, 2010 Executive Committee Meeting.

- c. *Financial Report* — Peter Dorpalen reported that as of April 30, 2010, COGCNV was 83% through the fiscal year and had expended 71% of its operating budget. Including pass-through funds, 65% of the total budget had been expended. On a motion by Bill Davis, seconded by Gerald Stomski, it was unanimously

VOTED: To approve the financial report.

- d. *Auditor Engagement Approval* — Peter Dorpalen said the audit by CCR would cost less this year than last year because COGCNV's expenditures will fall below the state audit threshold. On a motion by Bob Chatfield, seconded by Terry Caldarone, it was unanimously:

VOTED: To approve the engagement of CCR as auditor.

- e. *Correspondence* — Peter Dorpalen summarized recent correspondence:

April 13, 2010	Letter to Woodbury in support of the town's open space application to DEP for 25 acres of undeveloped land off Minortown Rd
April 13, 2010	Letter to the Southbury Land Trust in support of the town's open space application to DEP for 12 acres of the Stillmeadow Farm
April 14, 2010	Letter from Joe Perrelli notifying Oxford that its Governor's Hill Rd at Old Church Rd was approved for funding under the Local Road Accident Reduction program
April 14, 2010	Letter from Joe Perrelli notifying Thomaston that its Carter Rd project did not qualify under the Local Road Accident Reduction program
April 14, 2010	Letter of intent for COGCNV to apply for FFY2009 Homeland Security regional collaboration program funds with COGCNV serving as the fiduciary agent for the grant
April 14, 2010	Letter from Virginia Mason to CTDOT stating the COGCNV-approved priorities the FTA Section 5310 minibus grants
April 26, 2010	Letter to Oxford in support of the town's open space grant application for the purchase of 66 acres in southern Oxford off Quaker Farms Rd
April 27, 2010	Letter to CTDOT from Sam Gold transmitting Bethlehem, Beacon Falls, and GWTD dial-a-ride grants.
April 28, 2010	Letter to Watertown from Virginia Mason in support of the town's Small Cities application, the continuation of the town's housing rehabilitation program
April 28, 2010	Letter to DEP from Sam Gold in support of Waterbury's open space grant application for parcels north of Park Rd in western Waterbury.
April 29, 2010	Email to CTDOT on behalf of Waterbury requesting the conversion of a traffic lane of South Main Street (SR 847) to a bike path (a one-mile section), as recommended in the City's Naugatuck River Greenway Feasibility/Routing Study. The conversion would be part of a Yankee Gas pipeline project.
May 11, 2010	City of Waterbury's Response to the final draft Record of Decision (ROD) and Business Plan for Waterbury Transportation Center Environmental Impact Evaluation (EIE)

3. **FY2010-11 COGCNV Budget — Discussion**

On a motion by Bob Chatfield, seconded by Gerald Stomski, it was unanimously

VOTED: To approve the FY2010-11 COGCNV budget.

4. **Nominating Committee Appointment**

Nominating Committee appointments are Bob Mezzo, Bill Davis, and Terry Caldarone. On a motion by Bob Chatfield, seconded by Tom Dunn, it was unanimously

VOTED: To accept the nominating committee appointments of Bob Mezzo, Bill Davis, and Terry Caldarone.

5. **Transportation Improvement Program Amendments**

Peter Dorpalen summarized the May 2010 amendments to the 2010-2013 Transportation Improvement Program as outlined in Memorandum 051410TIP.REVISED. On a motion by Bob Chatfield, seconded by Joseph Salvini, it was unanimously

VOTED: To approve the May 2010 amendments to the 2010-2013 Transportation Improvement Program.

6. **Unified Transportation Planning Work Program: FY11 - FY12**

Sam Gold reviewed the final draft of the Unified Transportation Planning Work Program for FY11-FY12. The program has been approved by CTDOT and was forwarded by them to the Federal Highway Administration and the Federal Transit Administration, both of which also approved the work program. Approval is now sought from COGCNV for the COGCNV Unified Planning Work Program FY 2011 - FY 2012, as well as for authorization to enter into an agreement with the Connecticut Department of Transportation on the COGCNV Unified Planning Work Program.

On a motion by Bob Chatfield, seconded by Ed Mone, it was unanimously

VOTED: To approve the COGCNV Unified Planning Work program FY 2011 - FY 2012.

On a motion by Bob Chatfield, seconded by Ed Mone, it was unanimously

VOTED: To authorize Chairman Thomas G. Dunn to act on behalf of the Council of Governments of the Central Naugatuck Valley in negotiating and executing all appropriate and necessary contractual instruments with the Connecticut Department of Transportation concerning the COGCNV Unified Planning Work Program FY 2011 - FY 2012.

7. **East Hill Woods Foundation — Potential Elderly Services**

Nicole Herbst, Program Officer of the Connecticut Community Foundation, spoke about the \$9.2 million endowment on East Hill Woods for elderly services. The Foundation is seeking input from the community about working models for senior services. Grants and funds will be available for programs and needs for seniors.

8. **Naugatuck River Greenway Routing Study — Proposed Routing**

Sam Gold reviewed the progress on the Naugatuck River Greenway Routing Study. Phil Goff of Alta Planning + Design presented highlights of the project, including the recommended alignment of the greenway through the towns.

9. **Emergency Planning**

a. *Diversion Plan for I-84, Route 8, & Route 7* — Peter Dorpalen stated that COGCNV had approved Wilbur Smith & Associates as the consultant for the project. The initial meeting should take place within the next few weeks.

b. *Pre-disaster Mitigation Project Funding* — Virginia Mason stated that the FY09 grant is in the development process. A steering committee meeting will take place soon. An REPT meeting is scheduled for June 8. The annual MOA process is due to start. A grant for generators and shelters is coming out in June.

10. **Regional Business**

- *Planning Region Boundaries* — Peter Dorpalen stated that under state statute a review of regional planning boundaries must take place. While there are merits to a larger regional area, there are also positive points for a smaller regional boundary where neighbors know neighbors. Bob Chatfield stated that the boundaries should not change — revisions would be a political nightmare. Susan Cable and Tom Dunn stated that the existing boundaries have worked well.

11. **Other**

- *Bylaws* — Peter Dorpalen said the role of the RPC has been looked at and some clearer definitions to the bylaws and operating procedures will be forthcoming.
- *Telephone Participation and Voting* — Peter Dorpalen said the possibility of COGCNV telephone participation and voting will be investigated.
- *Electronics Recycling* — A household electronics recycling collection event will be held on June 19 at Naugatuck High School.
- *Invasive Plants Control - Flamethrower Demo* — Sam Gold said this is an alternative to herbicides in parks, nature preserves, or forests where herbicide use is restricted. This is important in water company and watershed lands. A demonstrative on the flamethrower technique is being held by the Eastern Connecticut Conservation District on May 26.
- *Community Based Transportation Services in the Central Naugatuck Valley Region* — Sam Gold said United Way has extended their database to include transportation services available in the Central Naugatuck Valley. He distributed a flyer for 2-1-1 to connect with information on transportation resources.
- *Water Utility Coordinating Committee* — Virginia Mason said she attended a recent water planning meeting concerning private and public utilities. RPOs will be asked to vote on whether or not they are interested in a water company merger. Information will be presented to the RPC and then a recommendation will be made to COGCNV.

12. **Adjournment**

At 1:02 p.m., on a motion by Ed Mone, seconded by Terry Caldarone, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant

for

Robert Chatfield
Secretary