

MINUTES
Council of Governments of the Central Naugatuck Valley
Brix Restaurant
1721 Highland Avenue
Cheshire, CT
Friday, March 12, 2010, 12:00 Noon

COGCNV Members: Susan Cable, First Selectman, Karen Wilson, Alternate, Beacon Falls; Jeff Hamel, First Selectman, Bethlehem; Jerry Sitko, Alternate, Cheshire; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bob Chatfield, Mayor, Prospect; Bill Davis, First Selectman, Southbury; Terry Caldarone, Alternate, Waterbury; Chuck Berger, Alternate, Watertown; Tom Dunn, Mayor, Wolcott; Barbara Perkinson, Alternate, Woodbury.

Speakers and Guests: Rick Porth, President & CEO, United Way of Connecticut; David Noone, US Census Bureau; Commissioner Peter Boynton, Deputy Commissioner Betsy Hard, Bob Kenny, Region 1 Coordinator, and Tom Vannini, Region 5 Coordinator, DEMHS; Mark Piccirillo, Bethlehem Public Works; Lou Mangini, Congresswoman Rosa DeLauro's Office; Paul Nonnenmacher, CRRA; Stephen Livingston, CTDOT.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Introductions, Public Comment

Chairman Tom Dunn called the meeting to order at 12:10 p.m. Those present recited the Pledge of Allegiance and the roll was called. A moment of silence was observed for the loss of Firefighter Kevin Swan of Beacon Falls.

2. Administrative Items

- a. *Minutes of February 11, 2010 Meeting* — On a motion by Bob Chatfield, seconded by Jerry Sitko, it was unanimously

VOTED: To approve the minutes of the February 11, 2010 COGCNV meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of February 28, 2010, COGCNV was 67% through the fiscal year and had expended 61% of its operating budget. Including pass-through funds, 69% of the total budget has been expended. On a motion by Tom Gormley, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the financial report.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence:

February 26, 2010 Letter from Chairman of the CT Association of Regional Planning Organizations to Governor Rell requesting a meeting to discuss the importance of RPOs and restoring state funding for RPOs. (The Governor's office has agreed to a meeting.)

- March 2, 2010 Notice for a COGCNV meeting on municipal solid waste options:
Beyond CRRA's Existing Municipal Service Agreements on March 30
at 10 AM at the Middlebury Public Library
- Notice for COGCNV housing seminar: Where can your children,
parents, and town employees afford to live? on March 25 at 6:30 PM at
the Middlebury Library
- March 5, 2010 Email from the CEDS economic development program notifying chief
elected officials that the deadline for submitting project proposals has
been extended to March 19, 2010.

3. How 2-1-1 Can Help Your Municipality

Rick Porth, President & CEO of United Way of Connecticut, spoke about 2-1-1, a 24 hour call center to help meet the needs of Connecticut residents by providing information, education, and connection to services. In 2009, 2-1-1 handled over 350,000 calls. 2-1-1 maintains a comprehensive database of approximately 4,500 health and human service providers, offering approximately 48,000 services and 4,800 licensed child care facilities across the state. In 2009, Connecticut residents did 440,000 searches on the 211ct.org website. Whether or not a municipality has social services staff, 2-1-1 can be a resource for chief elected officials to help people in their towns find the health and human services they need. The database can help municipal leaders make informed decisions on town needs and allocation of services. Mr. Porth distributed reports showing the number of calls and the reasons for calls on a per town basis. Providing a link to 2-1-1 on a town's website can also help town residents.

4. What is Happening at DEMHS?

DEMHS Commissioner Peter Boynton spoke about planning and grants, emergency management, and homeland security. DEMHS manages over 20 federal grant programs and anticipates between \$25 million and \$30 million in federal grant awards this year. Commissioner Boynton gave examples of the regional planning process behind DEMHS. The move of the regional coordinator location to the Rowland Government Center in Waterbury should be complete within the next few months.

5. 2010 Census - Take 10 Challenge

David Noone of the U.S. Census Bureau said annually \$400 billion in federal funding and public money is distributed based on census data. An accurate count means that each municipality is likely to receive its appropriate share of the resources. He asked the chief elected officials to encourage town residents to complete census forms quickly and accurately. It is expected that the census data will be publically available in the second half of 2011.

6. Emergency Planning — Airport Disaster Plan

Bob Kenny, Regional Coordinator of DEMHS Region 1, spoke about the airport disaster plan as developed by CTDOT. The plan is necessary to comply with FAA regulations concerning response capabilities in case of aircraft disasters. Mr. Kenny brought related paperwork for the chief elected officials to sign.

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On a motion by Bob Chatfield, seconded by Bill Davis, it was unanimously

VOTED: To add Item 7, COGCNV as Fiduciary for DEMHS Region 5, to the agenda.

7. COGCNV as Fiduciary for DEMHS Region 5

Virginia Mason said COGCNV was seeking approval to act as fiduciary for the DEMHS Region 5 grant for fiscal year 2009. On a motion by Jeff Hamel, seconded by Bob Chatfield, it was unanimously

VOTED: To authorize COGCNV to act as fiduciary for the fiscal year 2009 DEMHS Region 5 grant.

8. COGCNV Actions

a. *Household Hazardous Waste Contractor Authorization* — Joe Perrelli said the Household Hazardous Waste Committee met on February 22 and selected Care Environmental Services as the contractor. Care is COGCNV’s existing contractor. The agreement between COGCNV and Care would be for one year, with two optional one year extensions, similar to the previous agreement. The HHW program provides three HHW drop-off events each year. On a motion by Bill Davis, seconded by Susan Cable, with Bob Chatfield abstaining, it was

VOTED: To authorize the Chairman to enter into an agreement with Care Environmental Services for the administration and operation of the household hazardous waste drop-off program.

b. *TIP Amendments* — Joe Perrelli said there were two amendments to the 2010-2013 Transportation Improvement Program.

1. Statewide — Delete Surface Transportation Program funds for engineering/scope and project development (Project No. 0170-2776).

2. Statewide — Add CTDOT Design Activities: STPO-Urban Program (0170-2999).

On a motion by Terry Caldarone, seconded by Jerry Sitko, it was unanimously

VOTED: To approve the March 2010 amendments to the 2010-2013 Transportation Improvement Program.

c. *EPA Grant Extension — Middlebury Tucker Hill Pump Station* — Joe Perrelli stated that the award needs to be extended in order to expend funds. The project is near completion. On a motion by Bob Chatfield, seconded by Jeff Hamel, it was unanimously

VOTED: To extend the grant for the Middlebury Tucker Hill Pump Station.

9. Regional Business

There was no regional business.

10. Other

a. *I-84 Diversion Plan* — Peter Dorpalen said the plan will develop diversion routes and procedures for handling incidents on I-84, Rt. 8, and Rt. 7, within DEMHS Region 5. RFQs were requested, and four finalists have been asked to submit detailed proposals. A final selection is expected for COGCNV consideration within the next two months.

b. *COGCNV Transportation Work Program* — Sam Gold reviewed the four major components of the FY 2011-2012 Unified Planning Work Program (UPWP) — data collection and analysis, planning activities, other technical assistance, and management of the planning process. The Work Program will be up for approval at the next COGCNV meeting.

c. *Recycling Events and Public Workshops* — Sam Gold said a residential electronics recycling event

will be held on April 10. Naugatuck River Greenway public workshops are scheduled for March 23 and 24. Joe Perrelli said a household hazardous waste event is scheduled for April 24.

11. Adjournment

At 1:10 p.m., on a motion by Jeff Hamel, seconded by Tom Gormley, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant

for

Robert Chatfield
Secretary

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