

**MINUTES**  
**Council of Governments of the Central Naugatuck Valley**

Jesse Camille's Restaurant

615 North Church Street

Naugatuck, CT

Friday, December 11, 2009, 12 Noon

**COGCNV Members:** Susan Cable, First Selectman, Karen Wilson, Alternate, Beacon Falls; Joseph Salvini, Alternate, Middlebury; Robert Mezzo, Mayor, Naugatuck; Herman Schuler, Alternate, Oxford; H. William Davis, First Selectman, Jennifer Naylor, Alternate, Southbury; Terry Caldarone, Alternate, Waterbury; Thomas Dunn, Mayor, Wolcott; Barbara Perkinson, Alternate, Woodbury.

**Speakers and Guests:** Tom Drejer, Connecticut Center for Advanced Technology; Lou Mangini, Congresswoman Rosa DeLauro's Office; Kenny Curran, Congressman Chris Murphy's Office; Stephen Livingston, ConnDOT; Paul Nonnemacher, CRRRA.

**Staff:** Peter Dorpalen, Executive Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Jeff Cormier, Regional Planner/GIS Specialist; Patricia Bauer, Financial Manager.

**1. Pledge of Allegiance, Roll Call, Introductions, Public Comment**

Chairman Tom Dunn called the meeting to order at 12:05 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

**2. Administrative Items**

- a. *Minutes of November 11, 2009 Meeting* — On a motion by Bill Davis, seconded by Karen Wilson, it was unanimously

VOTED: To approve the minutes of the November 11, 2009 COGCNV meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of November 30, 2009, COGCNV was 42% through the fiscal year and had expended 38% of its operating budget. Including pass-through funds, 42% of the total budget has been expended. On a motion by Terry Caldarone, seconded by Bill Davis, it was unanimously

VOTED: To approve the financial report.

- c. *COGCNV Dues* — On a motion by Joe Salvini, seconded by Susan Cable, it was unanimously

VOTED: To set the FY2010-11 COGCNV municipal contributions at 42.7¢ per capita times the 2004 population estimates from the Connecticut Department of Public Health.

- d. *Household Hazardous Waste Administrative Fees* — On a motion by Terry Caldarone, seconded by Joe Salvini, it was unanimously

VOTED: To approve the FY 2010-11 HHW Program administrative fees at a total of \$12,000 for the region's ten participating municipalities with each municipality's fee based on 2008 population estimates as presented in Memorandum 121009.

- e. *2010 Meeting Schedule* — Peter Dorpalen stated that January 5, 2010 should be the official meeting

date of the Regional Planning Commission , although the date may be changed to January 12 as shown on the schedule of meetings. On a motion by Susan Cable, seconded by Terry Caldarone, it was unanimously

VOTED: To approve the 2010 Schedule of Meetings for the Council of Governments of the Central Naugatuck Valley (COGCNV) and the Regional Planning Commission of the Council of Governments (RPC).

f. *Correspondence* — Peter Dorpalen summarized recent correspondence:

November 18, 2009	Letter to the Woodbury Planning Commission from Virginia Mason with comments on Woodbury's draft Plan of Conservation and Development.
November 19, 2009	Letter from OPM stating that funding for the Municipal Government Training Academy will be extended through March 2010.
November 23, 2009	Letter to state Dept of Public Health from Virginia Mason noting the need to resolve a discrepancy between the 2009 Wolcott water supply plan and the 2009 plan update of the South Central CT Regional Water Authority.
November 23, 2009	Letters to social service directors from Sam Gold requesting information for a 2-1-1 Transportation Services Directory
November 30, 2009	Letter to the Chairman of the Naugatuck Planning Commission from Virginia Mason explaining the development of COGCNV's regional plan of conservation and development as it relates to Naugatuck.

3. **Nominating Committee Report — Election to Fill Vacant Offices**

On a motion by Terry Caldarone, seconded by Bill Davis, it was unanimously

VOTED: To fill vacant officer and executive committee member positions as follows: Vice Chairman, Susan A. Cable; Treasurer, Mary Ann Drayton-Rogers; Executive Committee, Thomas Gormley.

4. **Update on ARRA Project Funding**

Joe Perrelli provided a status update on ARRA transportation projects in the CNVR with ConnDOT cost estimates, eligible stimulus funding, and projected schedules and completion dates. Advertising for some projects has already taken place, with the majority of projects slated for advertising in January and February of 2010. COGCNV staff met with ConnDOT in November on each project's status and funding levels.

5. **Transportation Improvement Program — December Amendment**

Jeff Cormier said there was one December 2009 amendment to the 2010-2013 Transportation Improvement Program:

- Various Towns — Positive Train Control on New Haven Line, Design Phase (Project No. 0300-0149).

On a motion by Susan Cable, seconded by Bob Mezzo, it was unanimously

VOTED: To approve the December 2009 amendment to the 2010-2013 Transportation Improvement Program.

## 6. **Energy Technology Services for Municipalities**

Tom Drejer of the Connecticut Center for Advanced Technology (CCAT) spoke about fuel cell technology for municipalities. Fuel cells provide heat and electricity for buildings. CCAT performs one year economic analyses to determine potential cost savings for municipalities. Potential benefits include lower cost for heat and power, electric system reinforcement and voltage control, premium power/emergency response, reduced air emissions/improved air quality, economic development, improved efficiency and reliability, and renewal energy portfolio standard (20%/2010). CCAT provides online tools for municipalities to explore potential benefits. Funding sources are available, and the federal government offers up to a 30% tax credit.

## 7. **Project Updates**

- a. *DEMHS Region 5* — Peter Dorpalen explained that COGCNV is the fiduciary for DEMHS Region 5 for the FY 2008 agreement. On a motion by Bill Davis, seconded by Susan Cable, it was unanimously

VOTED: To authorize Chairman Thomas G. Dunn to act on behalf of the Council of Governments of the Central Naugatuck Valley in negotiating and executing all appropriate and necessary contractual instruments with the Department of Emergency Management and Homeland Security (DEMHS). Such contracts are for the purpose of obtaining financial assistance to carry on a mutually agreed upon Fiscal Year 2008 DEMHS Regional Collaboration Grant, in this case for the purpose of obtaining financial assistance in cooperation with DEMHS.

- b. *Naugatuck River Greenway Routing Study* — Sam Gold said the Waterbury greenway routing study is wrapping up. The regional study is moving forward. The greenway workshops held in Naugatuck and Thomaston were both successful.
- c. *Profile of the Region Report* — Peter Dorpalen said COGCNV's annual analysis of demographic, economic, population, and housing changes, prepared by Administrative Assistant Lauren Rizzo, is complete. Copies were distributed at the meeting and are also available for download from COGCNV's website.
- d. *2-1-1 Transportation Information Hotline Project* — Sam Gold said the purpose of this project is to provide a clearinghouse for people to call to find out what transportation services are available. Also, when users are able to access the data, gaps in service will be identified and can be addressed. Senior center and social service directors have been sent print-outs of what is currently in the database, with the request that they update or correct the data as needed.

## 8. **Regional Business**

Peter Dorpalen opened discussion concerning the upcoming legislative agenda. COGCNV members want

to send a message to legislators requesting no budget cuts. Other issues are unfunded mandates concerning moving and storage expenses borne by municipalities in eviction cases, and group home mandates that require no public hearings or notification to towns. COGCNV will prepare a legislative position statement based on input from the municipalities. Area legislators will be invited to an upcoming COGCNV meeting.

9. **Other**

Lou Mangini of Congresswoman Rosa DeLauro's office spoke about the state's energy efficient appliance rebate program (SEEARP). In early 2010, as part of the recovery act, the state will be offering rebates for the purchase of energy efficient appliances. He will email further information to COGCNV for dissemination.

Lou Mangini also said the FY2011 appropriations process will begin soon; forms and further information will be sent to the municipalities.

Glenda Prentiss said the GIS parcel mapping project is nearly complete. A bit of work remains to be done by Waterbury and Naugatuck. Wolcott will be complete within the next two weeks. Maps may be accessed through the COGCNV website. The GIS consultant, New England GeoSystems, will be contacting the towns about whether they wish to continue with parcel updating and hosting of the website.

Peter Dorpalen said three land use planning seminars, organized by Assistant Director Virginia Mason, for new and experienced commissioners will be held in January and February 2010. Sessions will be held at the Middlebury Public Library.

10. **Adjournment**

At 12:42 p.m., on a motion by Susan Cable, seconded by Bill Davis, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by  
Lauren Rizzo  
Administrative Assistant

for

Robert Chatfield  
Secretary