

**MINUTES**  
**Council of Governments of the Central Naugatuck Valley**  
COGCNV Conference Room  
60 North Main Street, 3<sup>rd</sup> Floor  
Waterbury, CT  
Tuesday, August 11, 2009, 9 a.m.

**COGCNV Members:** Susan Cable, First Selectman, Beacon Falls; Joseph Salvini, Alternate, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bob Chatfield, Mayor, Prospect; Maura Martin, First Selectman, Thomaston; Terry Caldarone, Alternate, Waterbury; Tom Dunn, Mayor, Wolcott; Paul Hinckley, First Selectman, Woodbury.

**Speakers and Guests:** Stephen Livingston, ConnDOT; Kenny Curran, Congressman Chris Murphy's Office.

**Staff:** Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner, Jeff Cormier, GIS Specialist/Regional Planner; Lauren Rizzo, Administrative Assistant.

**1. Pledge of Allegiance, Roll Call, Introductions, Public Comment**

Chairman Tom Dunn called the meeting to order at 9 a.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

**2. Administrative Items**

- a. *Minutes of June 12, 2009 Meeting* — On a motion by Bob Chatfield, seconded by Paul Hinckley, it was unanimously

VOTED: To approve the minutes of the June 12, 2009 COGCNV meeting.

- b. *Financial Report* — On a motion by Bob Chatfield, seconded by Paul Hinckley, it was unanimously

VOTED: To approve the financial report.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence:

July 24, 2009            Email from GIS Coordinator Glenda Prentiss to COGCNV members summarizing the final status of the GIS parcel mapping project. Eight of the thirteen towns have their parcel data on the COGCNV GIS parcel mapping website, and three more are anticipated by September.

August 5, 2009        Email from DEMHS Region 5 announcing a one-day Senior Officials workshop for All Hazards Preparedness to be held on August 12, 2009.

August 6, 2009        Email from OPM reminding municipal officials that towns wishing to apply for ARRA Municipal Energy and Conservation Block Grants need to register for access to the OPM Grant Portal. (Five CNVR towns have registered as of August 6.)

**3. August 2009 Amendments to the Transportation Improvement Program**

Jeff Cormier said there was one August 2009 amendment to the 2007-2011 Transportation Improvement Program.

- Danbury to Waterbury – EIS for long-term improvements on I-84 (Project No. 0174-0316).

On a motion by Bob Chatfield, seconded by Terry Caldarone, it was unanimously

VOTED: To approve the August 2009 amendment to the 2007-2011 Transportation Improvement Program.

4. **Authorizations**

- a. *ConnDOT-COGCNV Naugatuck River Greenway Routing Study Agreement* — Sam Gold stated that a final scope and draft budget have been negotiated with Alta Planning and Design. The fee for the project will be \$139,650, and the project is scheduled to be completed in eight months. The project is being funded by a federal grant administered by ConnDOT. Peter Dorpalen successfully negotiated ConnDOT's administrative fee from 10% down to 5%, allowing additional funds for the study. On a motion by Mary Ann Drayton-Rogers, seconded by Terry Caldarone, it was unanimously

VOTED: To authorize Chairman Thomas Dunn to act on behalf of the Council of Governments of the Central Naugatuck Valley in negotiating and executing all appropriate and necessary contractual instruments with Alta Planning and Design and the Connecticut Department of Transportation to conduct the Regional Naugatuck River Greenway Routing Study.

- b. *Emergency Planning* — Virginia Mason reported that in COGCNV's role as coordinating RPO for DEMHS Region 5, Chairman Tom Dunn needs authority to sign the following:
- i. DEMHS Region 5 FY08 Application (this is the Spending Plan approved at the June REPT meeting).
  - ii. MOAs with DEMHS Region 5 municipalities for FY08 grant (these MOAs are now required by DEMHS to be submitted with the application annually).
  - iii. MOAs with DEMHS Region 5 RPOs for FY08 grant (resource typing, CEO communications, and other planning activities are done within each region by the responsible RPO).
  - iv. MOAs with Bridgeport and Redding for communication equipment (COGCNV gave this authority to Susan A. Cable in May, but the MOA was not prepared in sufficient time for her to sign it before her term ended).

On a motion by Bob Chatfield, seconded by Paul Hinckley, it was unanimously

VOTED: To authorize Chairman Thomas Dunn to sign the FY08 application for DEMHS Region 5 to receive its \$935,100.

To authorize Chairman Thomas Dunn to sign MOAs with all 43 municipalities in DEMHS Region 5 for FY 2008.

To authorize Chairman Thomas Dunn to sign MOAs for FY 2008 with the Housatonic Valley Council of Elected Officials, Central Connecticut Regional Planning Agency (Plymouth), Litchfield Hills Council of Elected Officials, and Northwestern Connecticut Council of Governments to coordinate DEMHS Region 5 planning efforts.

To authorize Chairman Thomas Dunn to sign an MOA for FY 2007 with the City of

Bridgeport and the Town of Redding for the Fairfield County Police Chiefs' Radio Project as approved in the FY 2007 Spending Plan.

**5. Project Updates**

- a. *CT Product Stewardship Initiative* — Jeff Cormier said the Product Stewardship Council is a group that provides leadership on product recycling and waste disposal in the state. Being a member of the group will allow COGCNV to participate in initiatives, including shifting the cost of the disposal of certain products, including household hazardous waste, to a producer responsibility. This takes items out of the household hazardous waste stream (an expense to towns). There is no cost to become a member of the group. Jeff will provide a copy of the final agreement at the next meeting and seek endorsement for COGCNV to become a member of the group.
- b. *Naugatuck River Greenway Routing Study* — Sam Gold said the study will be starting soon. All towns along the Naugatuck River (and Oxford) will be asked to provide representatives for a steering committee. He has names already and will be seeking confirmation when the study starts.
- c. *Other* — Mary Ann Drayton-Rogers asked if there were updates to the accident reduction program. Joe Perrelli stated that ConnDOT usually finishes its review in November.

**6. Regional Business**

Tom Dunn noted that there is a new police chief in Wolcott.

Bob Chatfield stated that, after 20 years of discussion and planning, the first phase of ConnDOT's STP-Urban Scott Road/Austin Road project had recently been completed, connecting Prospect directly with I-84.

**7. Other**

Peter Dorpalen stated that OPM funding for regional planning organizations has been reduced from \$1 million to \$71,000 to be split among 15 organizations. This money is used to fund mandated planning activities the state has placed on RPOs. Consequently, COGCNV will not be able to do as much as it has in the past in reviewing land use and zoning regulations, but will do as much as possible.

**8. Adjournment** — At 9:09 a.m., on a motion by Bob Chatfield, seconded by Paul Hinckley, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by  
Lauren Rizzo  
Administrative Assistant

for

Robert Chatfield  
Secretary