

**MINUTES**  
**Council of Governments of the Central Naugatuck Valley**  
*Northwest CT Public Safety Communications Center*  
28 Cheshire Road (Route 68 east of Route 69)  
Prospect, CT  
Friday, June 9, 2006, Noon

**COGCNV Members:** Susan Cable, First Selectwoman, Beacon Falls; Joseph Salvini, Alternate, Middlebury; Ron SanAngelo, Mayor, Naugatuck; Robert Chatfield, Mayor, Prospect; Mark A.R. Cooper, First Selectman, Southbury; Maura Martin, First Selectwoman, Thomaston; Theresa Caldarone, Alternate, Waterbury; Thomas Dunn, Mayor, Wolcott; Richard Crane, First Selectman, Woodbury; **Other Attendees:** Meredith Robson and Larry Smotroff, NVCC; Lou Mangini, Congresswoman Rosa DeLauro's Office; Michael Puffer, Republican American; Susan Webster, Northwest CT Public Safety Communication Center. **Staff:** Peter Dorpalen, Executive Director; Samuel Gold, Regional Planner; Patricia Bauer, Financial Manager; Selma Alves, Secretary.

**1. Pledge of Allegiance, Roll Call, Introductions, Public Comment**

At 12:05 PM, Chairman Mark Cooper called the meeting to order, and those present recited the pledge of allegiance. Peter Dorpalen called the roll and introduced the speakers and guests. There was no public comment.

**2. Administrative Items**

- a. *Minutes of May 12, 2006, meeting* — On a motion by Robert Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To approve the minutes of the May 12, 2006 meeting.

On a motion by Robert Chatfield, seconded by Richard Crane, it was unanimously

VOTED: To add to the agenda the approval of the minutes of the May 3 and May 10, 2006 Executive Committee meetings.

- b. *Minutes of May 3, 2006, Executive Committee Meeting* — On a motion by Richard Crane, seconded by Joseph Salvini, it was unanimously

VOTED: To approve the minutes of the May 3, 2006, Executive Committee meeting.

- c. *Minutes of May 10, 2006, Executive Committee Meeting* — On a motion by Richard Crane, seconded by Susan Cable, it was unanimously

VOTED: To approve the minutes of the May 10, 2006, Executive Committee meeting.

- d. *Financial Report* — Peter Dorpalen reported that, as of May 31, 2006, COGCNV was 91.8% through the fiscal year and had expended 79.5% of the \$631,791 operating budget. Of the total budget including pass through funds, 31.2% had been expended. The STIF account had a balance of \$26,674, Webster bank checking account had \$4,437, and STIF Reserve Fund had \$173,825.

Peter also reported that the travel line in the budget should be raised by \$3,000 to \$12,000, transferring \$3,000 from the contingency line to the travel line item. Additionally he reported that

we plan to place \$10,000 in the reserve fund on June 15, 2006 instead of the \$20,000 budgeted.

On a motion by Susan Cable, seconded by Richard Crane, it was unanimously

VOTED: To approve the financial report.

On a motion by Robert Chatfield, seconded by Richard Crane, it was unanimously

VOTED: To add the \$3,000 transfer from the contingency line item to the travel line item in the budget to the agenda.

- e. *Travel Budget Line Item Transfer* — On a motion by Robert Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To transfer \$3,000 from the contingency line item to the travel line item in COGCNV's budget.

- f. *Correspondence* — Peter Dorpalen summarized recent COGCNV correspondence.

May 21, 2006 Letter from the Prospect Land Trust thanking COGCNV staff's assistance with a brochure on the value of open space.

May 23, 2006 Email to COG members and economic development coordinators transmitting the EDDI data entry templates from CERC.

May 23, 2006 Email from Southcentral COG with a draft letter questioning ConnDOT's decision to change the funding policy for STP Urban projects to 80% federal, 10% state, and 10% local for all phases of an urban highway project. Southcentral is seeking signatures from other RPOs.

May 25, 2006 Letter from the Mattatuck Museum requesting that COG appoint two representatives to the newly formed Waterbury Region Arts and Culture Collaborative. The group plans to market and promote arts and cultural activities regionally. (Appointments should be persons involved with the arts or arts organizations including libraries and who can devote time to the new board.)

May 26, 2006 Email from ConnDOT notifying COGCNV that only \$1.1 million of \$2.4 million of the region's STP Urban highway program has been obligated. ConnDOT is proposing that \$136,000 be used to fund the PE phase of an intersection improvement for Route 69 at Woodtick Rd (in Wolcott). ROW and construction would be funded under STP Anywhere.

June 5, 2006 Email from COGCNV on upcoming NIMS training at the CT Fire Training Academy and the Avon Senior Center.

On a motion by Robert Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To endorse Southcentral COG's draft letter questioning ConnDOT's decision to change the funding policy for STP Urban projects.

- 3. Nominating Committee Report and Election for FY 2006-2007 Officers and Executive Committee**  
The nominating committee recommended a slate of COGCNV officers and the Executive Committee for the FY 2006-2007: Susan Cable, Chairman; Ronald SanAngelo, Vice-Chairman; Thomas Dunn, Treasurer; and Maura Martin, Secretary. Mark Cooper, Richard Crane, and Michael Jarjura will serve with the officers on the COGCNV Executive Committee. On a motion by Robert Chatfield, seconded by Joseph Salvini, it was unanimously

VOTED: To approved the slate of Officers and Executive Committee members recommended by the nominating committee.

**4. Naugatuck Valley Community College Services**

Meredith Robson and Larry Smotroff from Naugatuck Valley Community College spoke to COGCNV about providing courses for municipal employees. NVCC is soliciting thoughts and ideas for courses or training needed by municipal employees. Cost and location of the courses will depend on the number of people enrolled in the course. Ideas put forward for courses include: land use training, GIS, how to run a meeting / Robert's Rules of Order, computer operation, town hall management, and dealing with the freedom of information act.

**5. FY 2006-2007 Program**

- a. *FY 2006-07 COGCNV Budget Approval* — After a lengthy discussion. On a motion by Robert Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To approve the FY 2006-07 COGCNV Budget.

- b. *COGCNV Work Program Approval* — On a motion by Robert SanAngelo, seconded by Susan Crane, it was unanimously

VOTED: To approve the FY 2006-07 COGCNV Work Program.

**6. Update on Regional Emergency Operations Plan**

Robert Chatfield reported on the CCM conference on June 1<sup>st</sup> about the emergency powers of municipal officials. Sam Gold reported that the first draft of the regional emergency plan is in. The advisory committee will be meeting on Monday to review. The plan will be presented to the EPC meeting on June 15<sup>th</sup>. There will also be statewide animal rescue presentation at the meeting. Richard Crane reported on the June 3<sup>rd</sup> CERT training event in Torrington.

**7. Transportation Planning**

- a. *Transportation Improvement Program June 2006 Amendments* — Sam Gold reported that ConnDOT is requesting approval of four amendments to the region's 2005-09 TIP. One amendment adds funding for the New Freedoms project. Two amendments add funding for the reconstruction of West Main St. from Robbins St. To Riverside Dr and widening of Chase Ave between Nottingham Terrace and North Main St. In Waterbury. On a motion by Robert Chatfield, seconded by Thomas Dunn, it was unanimously

VOTED: To approve the June 2006 amendments to the Transportation Improvement Program 2005-2009, as presented in memorandum 060206.

- b. *Naugatuck River Greenway* — Sam Gold passed around three draft signs to be located along the Naugatuck River in Naugatuck and Beacon Falls. These signs will educate the public about the history, ecology, and connection between land use and the health of the Naugatuck River and Long Island Sound.

**8. Regional Business**

- a. Economic Development Data & Information (EDDI)<sup>TM</sup> — Peter Dorpalen reported that profile templates should have been received by the eleven towns participating in EDDI. COGCNV was able to receive the \$160 reduced price for the service. Someone should be in charge of each town's profile. Contact Peter or CERC if there are any questions.
- b. Other Regional Business — Ronald SanAngelo reported on the 36 drug dealer arrests conducted the previous night in Naugatuck. The arrests would not have been possible without the cooperation of the Waterbury Police Department, who assisted with 25 officers and other state and federal drug enforcement and police.

**9. Other**

Peter Dorpalen reported that there will be a GIS ArcExplorer workshop in Woodbury on June 28<sup>th</sup> at the land use planning office.

On a motion by Susan Cable, seconded by Maura Martin, it was unanimously

VOTED: To add the appoint of representatives to arts council to the agenda.

On a motion by Susan Cable, seconded by Maura Martin, it was unanimously

VOTED: To give the Chairman authority to appoint two representatives from COGCNV for a regional arts council.

Mark Cooper was presented with a plaque recognizing his service as COGCNV Chairman from 2004 to 2006.

**10. Adjournment**

At 1:16 PM, on a motion by Susan Cable, seconded by Mark Cooper, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by  
Samuel Gold, Regional Planner

For

Thomas Dunn  
Secretary